



# SOUTH BIHAR POWER DISTRIBUTION CO. LTD.,

Registered Office: VidhyutBhawan, Bailey Road, Patna-21.

A Govt. of Bihar Undertaking

CIN No. U40109BR2012SGC018890

## Buff- Sheet

U.O.I No.195

Dated 09.09.2022

**From**

**Chaturbhuj Mishra**  
**Chief Database Administrator**  
**IT Cell, SBPDCL**

**To**

Director (O & M)/Director (Project)  
G.M (Revenue Cell)/G.M (Finance & Accounts)/ G.M (HR & Admin)  
C.E (Civil)/C.E (Commercial)/C.E(S&P)/C.E (Planning & Engineering)  
C.E (O & M)/C.E (Project-I(Urban))/C.E(Project-I(Rural))/C.E(Project-II)/C.E(STF)  
OSD to MD  
Deputy Law Advisor  
SBPDCL

**Sub :- Regarding data requirement for implementation of new mobile app based attendance system of SBPDCL, HQ employee.**

**Sir,**

With reference to above, data is required for implementation of new Mobile app based attendance system which need to be filled by each employee of SBPDCL, HQ in the below mentioned link which is already uploaded on our official website [www.sbpdcl.co.in](http://www.sbpdcl.co.in)

<https://forms.gle/PfGjEWkjiYGDEZon6>

Therefore, you are requested to kindly fill all required details by each employee of your department in the above mentioned link. Also hard copy of the form in the required format shall be sent IT Cell, SBPDCL after the approval of concerned head of the department via mail (itmpreetihq@gmail.com) or hard copy to IT Cell, SBPDCL. It is to be ensured by each department that all employees under their department have submitted the required details online or offline by 20.09.2022.

Sd/-

**Chaturbhuj Mishra**  
**(Chief Database Administrator)**  
**IT Cell, SBPDCL**