SOUTH BIHAR POWER DISTRIBUTION CO. LTD.

Registered Office: Vidhyut Bhawan, Bailey Road, Patna-21.
A Govt. of Bihar undertaking
(Commercial Department)

CIN No. U40109BR2012SGC018890

Illuminating lives...

Letter No. :- SBC/08/2025 (PP)

Dated :-

From,

Purushottam Prasad,
Chief Engineer (Com.)

To,

Electrical Superintending Engineer,
All Electric Supply Circles, SBPDCL/NBPDCL
Electrical Executive Engineer,
All Electric Supply Divisions, SBPDCL/NBPDCL
Assistant Electrical Engineer,
All Electric Supply Sub-divisions, SBPDCL/NBPDCL

Sub. :- **Regarding Guidelines and procedure for issuance of Green Energy Certificate to the applicable consumer by Bihar DISCOMs in view of the BERC (Green Energy Open Access) Regulations'2024.**

Ref. :- Bihar Gazette Notification No. 1217 dated 23.12.2024 regarding BERC (Green Energy Open Access) Regulations'2024.

Sir,

With reference to above subject, please find enclosed herewith Guidelines and procedure for issuance of Green Energy Certificate to the applicable consumer by Bihar DISCOMs i.e. South Bihar Power Distribution Company Limited & North Bihar Power Distribution Company Limited in view of the Regulations 4.2 (c) of BERC (Green Energy Open Access) Regulations'2024 for information and further needful.

This has got the approval of competent authority.

Encl. :- As above.

Yours faithfully,
Sd/-
(Purushottam Prasad)
Chief Engineer (Commercial),
SBPDCL

Yours faithfully,
Sd/-
(Deepak Kumar)
Chief Engineer (Commercial),
NBPDCL

Memo No. :-

Dated :-

Copy along with enclosure forwarded to CDBA, SBPDCL/NBPDCL, Patna for information and to take necessary action to implement the required online Portal.

It is hereby also requested to upload copy of this letter along with the enclosure of the Guidelines on company website.

Encl. :- As above.

Sd/-
(Purushottam Prasad)
Chief Engineer (Com)

South Bihar Power Distribution Co. Ltd.; Vidyut Bhawan, Bailey Road, Patna – 21.
E-mail:- cecom.sbpdcl22@gmail.com; Mob. No.-7763814744

(Com.) 263/2025
SUDHIR (DEO)

Memo No. :-_____ Dated :-_____

Copy along with enclosure forwarded to All Chief Engineer/All GM, SBPDCL/NBPDCL, Patna for information and necessary action.
Encl. :- As above.

Sd/-
(Purushottam Prasad)
Chief Engineer (Com)

Memo No. :-**231** Dated :-**17-02-2026**

Copy along with enclosure forwarded to OSD to MD/Director (Operation)/Director (Project), SBPDCL/NBPDCL Patna kind for information.
Encl. :- As above.

17/02/26
(Purushottam Prasad)
Chief Engineer (Com)

Guideline for Requisition of Green Energy from South Bihar Power Distribution Company Limited (SBPDCL) & North Bihar Power Distribution Company Limited (NBPDCL) & issuance of Green Energy Certificate as per BERC- Green Energy Open Access Regulation- 2024

Hon'ble Bihar Electricity Regulatory Commission vide gazette notification dated 23-12-2024 has notified Bihar Electricity Regulatory Commission (Green Energy Open Access) Regulations, 2024 wherein inter alia provision has been made for eligible consumers to obtain Green Energy Certificate from the Distribution Company on payment of additional Green Tariff. Key Points related to the Regulations are hereunder: -

Bihar Electricity Regulatory Commission (Green Energy Open Access) Regulations, 2024

2. Definitions

(1) In these regulations, unless the context otherwise requires,

(a)

…..

(j) 'Entity' shall mean any consumer who has contracted demand or sanctioned load of 100 kW or more either through single connection or through multiple connections aggregating 100 kW or more located in same electricity division of a distribution licensee, except for captive consumers. Provided that there shall be no capacity restriction for setting up of RE projects for captive use with respect to the consumer's contract demand/sanctioned load with Discoms.

…..

4. Renewable Purchase Obligation

4.1 ….

4.2 Any entity, whether obligated or not may elect to generate, purchase and consume renewable energy as per their requirements by one or more of the following methods:

a….

b…..

c. By requisition from distribution licensee:

i. Any consumer may elect to purchase Green Energy either up to a certain percentage of the consumption or its entire consumption and they may place a requisition for this with their distribution licensee, which shall procure such quantity of green energy and supply it and the consumer shall have the flexibility to give separate requisition for solar and non-solar;

ii. The consumer may purchase on a voluntary basis, more renewable energy, than he is obligated to do and for ease of implementation, this may be in steps of 25% going upto100%;

iii. The tariff for the green energy shall be determined separately by the Commission, which shall comprise of the average pooled power purchase cost of the renewable energy, cross-subsidy surcharges if any, and service charges covering the prudent cost of the distribution licensee for providing the green energy;

iv. Any requisition for green energy from a distribution licensee shall be for a minimum period of one year.
Provided that the requisition for green energy, if sufficiently available with the discoms, shall be met within a month. Further, if sufficient quantum of green energy is not available with the discoms, the requisition for green energy must be met within 6 months from the date of requisition.
v. The quantum of green energy shall be pre-requisitioned for at least one month in advance;
vi. The green energy purchased from distribution licensee or from Renewable Energy sources other than distribution licensee in excess of Renewable Purchase Obligation of obligated entity shall be counted towards Renewable Purchase Obligation compliance of the distribution licensee;
vii The accounting of renewable energy supplied at distribution licensee level shall be on a monthly basis.

Bihar Electricity Supply Code, 2007
Chapter 10: PAYMENT AND DISCONNECTION
….
10.12 All categories of consumers committing default in the payment of the billed amount shall be liable to pay delayed payment surcharge, on the amount outstanding, at rates as approved by the Commission from time to time.

BERC Tariff Order for FY 2025-26 dated 28th March 2025:
……
Considering the above, Commission decides to introduce the Green tariff in the state. The Commission hereby approves the Green tariff of Rs 0.42/ kWh. The consumers who opt for availing renewable energy through DISCOMs have to pay the aforementioned Green tariff over and above the tariff applicable for that category of consumers as per the tariff approved by the Commission for FY 2025-26.

1) **Eligibility:**

Consumer with a contract demand or sanctioned load of 100 kW or more, either through single connection or through multiple connections aggregating 100 kW or more located in same electricity division of distribution licensee, shall be eligible to avail Green Energy sources for his own use by a licensee. (*2.o- Definition)*

2) **Applicability:**

- Consumer making requisition from distribution licensee for Green Energy. (*2.0-Definition)*
- Any consumer may elect to purchase Green Energy either up to a certain percentage of the consumption or its entire consumption and they may place a requisition for this with their distribution licensee, which shall procure such quantity of green energy and supply it and the consumer shall have the flexibility to give separate requisition for solar and non-solar. *(4.2.c.i)*

- The quantum of green energy shall be pre requisitioned for at least one month in advance. Any requisition for green energy from DISCOM shall be in steps of 25% going up to 100% and minimum supply period for requested quantum will be 1 year *(4.2.c.ii) (xxx)*

3) Application Procedure:

- Eligible consumer who intends to get green energy from discom shall submit the application on online portal/ offline office of Discom.
- Approval for green energy option will be based on "first come, first serve basis". First come will be considered based on complete application submission.
- Within 3 days of receipt of application either at electrical supply sub-division/ division, concerned Assistant Electrical Engineer (AEE)/ Electrical Executive Engineer (EEE)of electrical supply sub-division will inform the acceptance/rejection or extra documentation to consumers through portal/ SMS. This exercise should be supervised by EEE concerned.
- The concerned Nodal office for single point communication in regards with Green Energy Procurement shall be as follows:-

Sl. No.	Nodal Office	Particulars
1	Electric Supply Subdivision	All LT multi-point applications within Electrical Supply Subdivision.
2	Electric Supply Division	All LT multi-point applications within Electrical Supply Division (falling within more than one Electric Supply Subdivision).
3	HT Cell, Revenue Dept., Company HQ	All HT applications.

- The Assistant Electrical Engineer (AEE) shall serve as the nodal officer and will be responsible for all single-point applications related to green energy procurement within their respective Electrical Subdivision.
- Electrical Executive Engineer (EEE) shall serve as the nodal officer and will be responsible for all multi-point applications related to green energy procurement within their respective Electrical Division.
- Consumer needs to pay a non-refundable application fee per consumer for requisition of green energy from Discom which shall be charged in the next billing cycle. This application fee for various consumer categories shall be equal to application fee as specified by BERC for new connection / reduction of load / enhancement of load / request for permanent disconnection in the respective year tariff order under 'Tariff schedule' section. Accordingly, the application fee which shall be applicable for FY 2025-26 is provided in the table below:

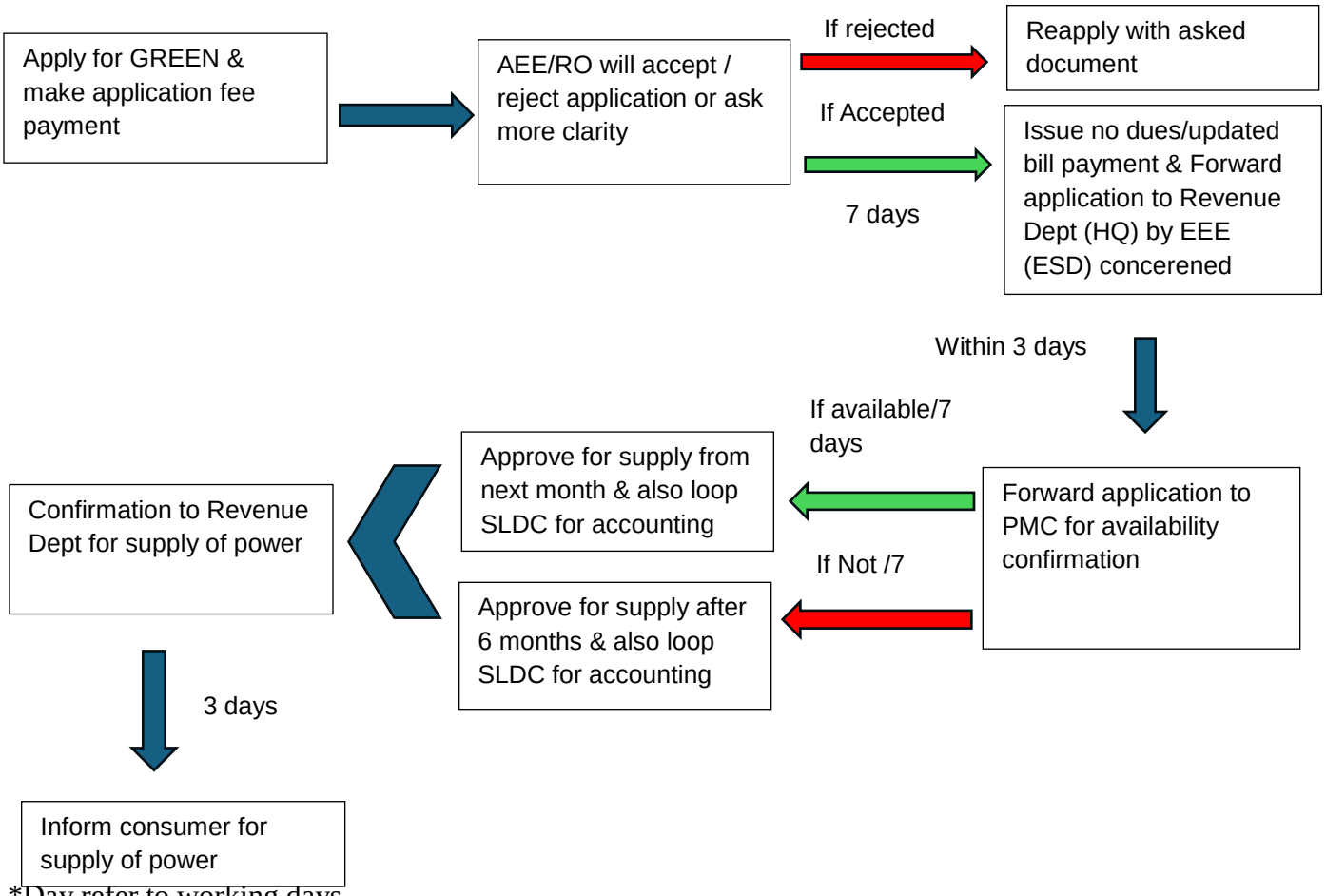
S. No.	Category / Class	Application Fee (Rs.)
1	Kutir Jyoti	20
2	LT Single phase except Kutir Jyoti	75

3	LT Three phase	200
4	LT Industrial	300
5	HT Connection	750

- No additional security payment is required.
- DISCOM at its discretion may reject consumer application, if there are any arrear dues or legal issue with the consumer or application is not proper or required documents are not submitted. Also, the application may be rejected if the supply of green power is not technically feasible.
- The Distribution Licensee shall approve the Application form for opting green energy tariff for an existing connection not exceeding 30 working days on the receipt of application complete.(Supply will commence within 6 month from approval date as per availability of green energy power.)*(4.2.c.iv)*

4) Application Procedure- Internal use

- Applicable consumer shall apply for green energy at concerned electrical Supply Sub-division.
- Received applications will be scrutinized by AEE/ Revenue Officers of concern area and no due certificate/updated bill payment certificate will be issued for further consideration within 7 working days from receipt of complete application form.
- AEE/RO will forward applications to EEE (ESD) and concerned EEE (ESD) will forward application to General Manager (GM) or any authorized person - Revenue (HQ) on immediate basis from issuing no dues/updated bill payment.
- Revenue Department will collect & forward all applications to PMC within 3 days for getting clearance on availability of power.
- PMC needs to confirm the availability of green power within 7 working days to Revenue Department looping SLDC for accounting of green energy.
- PMC will approve the quantum of green energy which will be supplied to consumer & also loop SLDC for accounting of green energy
- Revenue Department shall approve the application within 3 working days for supply of green power to consumer either within 1 month or after 6 months as per confirmation received from PMC and Consumer will be notified through registered phone number and same will reflect on portal after acceptance of application from Revenue Department.
- The Revenue Department (Headquarters) shall be responsible for issuing notifications to High Tension (HT) consumers regarding the commencement of the supply period for green energy procurement. Correspondingly, the concerned local nodal officials, namely the Assistant Electrical Engineer (AEE) or Electrical Executive Engineer (EEE), shall be responsible for issuing notifications to Low Tension (LT) consumers within their jurisdiction who have applied for green energy procurement.



*Day refer to working days

5) Supply of Green Power:

- Discom will start supply the green energy within one month from approval of application, provided that the requisition for quantum of green energy, if sufficiently available with the discoms. *(4.2.c.iv)*
- Further, if sufficient quantum of green energy is not available with the discoms, the requisition for green energy must be met within 6 months from the date of requisition. *(4.2.c.iv)*

6) Minimum Supply Duration:

- Minimum supply period will be one year i.e. from the first billing month after the date of approval of green energy tariff by DISCOM till next twelve billing month, only upward revision is allowed. *(4.2.c.iv)*
- If any change is quantum is requested and approved by discom, the first billing month after revision will be considered as first month.

- If some consumer requests for green energy quantum and do not consume the electricity, in such cases, consumer need to pay green energy charge additionally over normal electricity charge instead of their consumption.
- Consumers wishing to continue the procurement of green energy beyond their initial commitment period shall be required to submit a fresh application to the designated nodal officer, specifying the revised energy quantum. Such application shall be treated as a new application, as the Distribution Company (Discom) must undertake procurement planning in advance and account for possible changes in the consumer's load profile.

7) Accounting of Energy & Issue of Green Energy Certificate (GEC):

- The accounting of renewable energy supplied at distribution licensee level shall be on a monthly basis. *(4.2.c.vii)*
- The requested green energy for the entire period shall be apportioned into equal monthly parts and green charge will be billed accordingly. Charges for the apportioned energy units shall apply irrespective of actual unit consumption; consequently, even in the event of zero consumption, the equally distributed energy units shall be billed at the prevailing green energy tariff.
- The Green Energy certificate shall be issued by the Nodal Office to the consumers for billing months consolidated on an annual basis said financial year, post confirmation of receipt of 100% payment from the consumers against the electricity bill generated including arrears.
- The green energy certificate may be withheld by DISCOM in case of an arrear dues or litigation at the consumer end.
- The green energy certificate issued by the Licensee shall be non-negotiable, non-tradable and non-transferrable.
- In case of purchase of green energy on voluntary basis by non-obligated entity, GEC will be considered in account of Discom.
- The green energy purchased from distribution licensee in excess of Renewable Purchase Obligation of obligated entity shall be counted towards Renewable Purchase Obligation compliance of the distribution licensee. *(4.2.c.vi)*
- In the event of unavoidable circumstances or force majeure conditions that prevent the Distribution Company (Discom) from supplying the committed quantum of green energy to consumers, the Discom shall not be held liable for any shortfall in supply. In such cases, consumers shall be charged only for the actual quantity of green energy supplied.
- In the event a consumer requests additional Green Energy Certificates beyond their committed procurement quantity at the conclusion of the commitment period, the Distribution Company (Discom) shall have the exclusive authority to issue such additional certificates, subject to the availability of excess green energy in the Discom's possession and payment of the applicable Green Energy tariff.

8) Tariff & other charges:

- The Tariff for the Green Energy shall be as determined by the Commission in applicable Tariff Orders, which will be over and above the normal tariff of the respective category in which the consumer falls as per the agreement. It may vary as per the Hon'ble Commission Tariff Orders.
- The DPS is applied on outstanding amount including green power tariff if payment is not cleared within due date as per clause 10.12 of Chapter 10 on Payment and disconnection

of Bihar electricity supply code 2007. In case of consumer does not pay energy bills in full within specified period All categories of consumers committing default in the payment of the billed amount shall be liable to pay delayed payment surcharge, on the amount outstanding, at rates as approved by the Commission from time to time.

9) **Online Portal**

- The application procedure and issuance of Green Energy certificate would be through Online Portal. However, until development of the required Portal, the said procedure will be dealt in offline mode.

Form 1: Application Form for Green Energy Tariff (Single User)

1. Application no.:	
2. Name of the Applicant:	
3. Consumer No.:	
4. Sub-division	
5. Division Name	
6. Consumer Address	
7. Mobile (mandatory)	
8. Email (optional)	
9. Consumer Existing category:	
10. Type of Entity	Obligated/Nonobligated
11. Contracted demand (kVA/kW)	
12. Requisition of Green Energy to be purchased in kWh: (The requested quantum shall be evenly divided into equal parts and billed on a monthly basis.)	
13. Expected % of total consumption	(……%)
14. Time period requested for supply (Minimum one year)	From DD/MM/YYYYY to DD/MM/YYYY

15. Declaration:

I/We hereby declare that:

i. I/We have read the effective BERC Tariff Order & regulation and agree to abide by the conditions mentioned therein.

ii. I/We have read the Terms and Conditions for Green Energy tariff made by the DISCOM from time to time and agree to abide by the terms and conditions mentioned therein.

iii. I/We agree to Green Energy Tariff as determined by the Hon'ble BERC in applicable Tariff Orders, which at present is Rs.0.42 per unit which is over and above the normal tariff of the respective category in which the consumer falls as per the service connection agreement.

iv. I/We will deposit electricity bill amount and all dues every month, along with the applicable green energy tariff and other charges in addition to the applicable electricity tariff approved by the BERC.

v. I/We agree to pay the green energy charge of agreed unit, even in case of low consumption.

vi. I/We agree that the Green Energy Certificate issued by DISCOM for the monthly consumption under this arrangement is non-negotiable, not tradable, not transferable.

vii. We are agree to pay the one time application fee in next billing cycle

Signature of consumer with date

Form 2: Application Form for Green Energy Tariff (Multiple user User)

1. Application no.:	
2. Name of the Applicant:	
3. Division Name	
4. Mobile No (mandatory)	
5. E-mail (optional)	
6. Consumer Existing category:	
7. Type of Entity	Obligated/Nonobligated
8. Contracted demand (kVA/kW) (Combined Load)	
9. Requisition of Green Energy to be purchased in kWh: (The requested quantum shall be evenly divided into equal parts and billed on a monthly basis.)	
10. Expected % of total consumption	(……%)
11. Time period requested for supply (Minimum one year)	From DD/MM/YYYYY to DD/MM/YYYY

12. Declaration:

I/We hereby declare that:

I. I/We have read the effective BERC Tariff Order and regulation and agree to abide by the conditions mentioned therein.

II. I/We have read the Terms and Conditions for Green Energy tariff made by the DISCOM from time to time and agree to abide by the terms and conditions mentioned therein.

III. I/We declare that Electric connections in premises as mentioned under Annexure 2(A) are owned and operated by me/us as single legal and administrative entity /consumer.

IV. I/We agree to Green Energy Tariff as determined by the Hon'ble BERC in applicable Tariff Orders, which at present is Rs.0.42 per unit which is over and above the normal tariff of the respective category in which the consumer falls as per the service connection agreement.

V. I/We agree to pay the green energy charge of agreed unit, even in case of low consumption.

VI. I/We will deposit electricity bill amount and all dues every month, along with the applicable green energy tariff and other charges in addition to the applicable electricity tariff approved by the BERC.

VII. I/We agree that the Green Energy Certificate issued by DISCOM for the monthly consumption under this arrangement is non-negotiable, not tradable, not transferable.

VIII. We are agree to pay the one time application fee in next billing cycle

Signature of consumer with date

Annexure 2 (A)

S.No.	Consumer ID No.	Address	Sub division	Contracted Demand (kWh/KVA)	Monthly Green Energy Requested (kWh)

This is annexure for form 2 and all terms and conditions remains same as per form 2 (Application Form for Green Energy Tariff (Multiple user User). All terms and conditions of form 2 are accepted

Signature of consumer with date

GEC Certificate format to be issued by DISCOM

Certificate no. **Issued on……**

This is certify that **CONSUMER NAME** having **CONSUMER ID NO**. has been supplied green energy for **……kWh** quantum out of total consumption of ……kWh from **DD/MM/YY** to **DD/MM//YY**. It has been further certified that **Buyer name** is holder of certificate no……. which is non transferable and non-tradeable.

This certificate represented hereby is issued and shall be held subject to all the provisions of the regulations of Honorable **BERC** as amended from time to time.

This is a computer generated statement hence doesn't require signature.